



# Bungaree Primary School

**Contact Details:**

**Telephone:** 03 5334 0253  
**Web:** [www.bungareeps.vic.edu.au](http://www.bungareeps.vic.edu.au)

**Address:**

348 Bungaree-Wallace Road, Bungaree, Victoria, 3352

**Email:**

[bungaree.ps@education.vic.gov.au](mailto:bungaree.ps@education.vic.gov.au)

**Principal:**

Catherine Barnes

1st November, 2021

Dear Parents & Carers,

Bungaree Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bungaree Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to upgrade the Literacy and Numeracy resources in the school, help to partially subsidise camps & excursions for our families, upgrade furniture and books in our library and classrooms and to purchase technology equipment so all students have access to current devices.

Department of Education and Training guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Catherine Barnes  
Principal

David Lee  
School Council President



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Catherine Barnes

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"><li>Literacy and Numeracy - cover paper, kinder squares, masking tape, sticky tape etc. (\$10)</li><li>Art - clay, materials, paint, oil, pastels, cardboard, glue etc. (\$10)</li><li>Integrated Subjects - STEAM, sustainability projects etc. (\$10)</li></ul>	\$30
Online Subscriptions <ul style="list-style-type: none"><li>Mathletics (\$13)</li><li>PAT Testing (\$20)</li><li>Essential Assessment (\$11)</li><li>Sunshine Online (\$10)</li></ul>	\$54
Printing and photocopying of worksheets and learning materials	\$5
ICT Devices - provision of devices from the shared classroom sets incl Apps	\$10
<b>Total Curriculum Contributions</b>	<b>\$99</b>
Other Contributions - for non-curriculum items and activities	Amount
School grounds maintenance and improvements	\$50
<b>Total Amount</b>	<b>\$149</b>

## Educational items for students to own

Attached is a list of items that the school recommends you purchase from Radmac Ballarat for your child to individually own and use.

## Extra-Curricular Items and Activities

Bungaree Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

No payment is required for these items or activities at this time - permission forms and payment requests will be sent out to families at the time of the activity in 2022.



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## Extra-Curricular Items and Activities

Year 3-6 school camp

Optional swimming beyond the free curriculum swimming

Other excursions to be scheduled

## Financial Support for Families

Bungaree Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Access to 3rd party support organisations (eg. State Schools Relief)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Catherine Barnes / Angela Burgoyne

Ph: 03 5334 0253 | Email: [Bungaree.ps@education.vic.gov.au](mailto:Bungaree.ps@education.vic.gov.au)



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**Principal:**

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**Student Name:**.....

**Total**

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

**Payment methods**

- Cash
- Direct deposit to the school's bank account: 063 502 \ 10862282
- BPay

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.